

**The Winterbournes Neighbourhood Plan Steering Group (NPSG)
Minutes of the 34th meeting held on 24 May 2017**

Attendance: Andrew Argyle (AA) Chair, Gaenor Nokes (GN), Barry Lake (BL), Chris Campbell-Jones (CCJ), Maureen Atkinson (MA), Charlie Bruce-White (CB-W) and Richard Folkes (RF).

1. **Chairman's remarks.** AA advised the NPSG that CP had been elected as the next chairman of the parish council and so had felt that he should step down from the NPSG for two main reasons; one is time, and the other is that the work of the NPSG should be independent from the Parish Council, which he now leads. Nevertheless, CP would be likely to be available to speak at the NP village meeting on 7 Oct, 2017 and he will continue to receive copies of the NPSG minutes.

2. **Apologies received from:** Peter Biggins (PB) and Charles Penn (CP).

3. **Minutes of the last meeting.** The minutes of the last meeting (33rd) held on 24th April 2017 were accepted and approved. For clarification at Item 6 d, MA advised that Rose Cottage had been the subject of not one but two planning applications, both of which had been refused.

4. **Matters arising.** None.

5. **NP Update.**

a. Allocation of Tasks. CB-W advised that the various NP tasks had been allocated as follows and that he would make contact with those mentioned below within the next fortnight or so:

- Introduction (CB-W)
- Landscape/countryside (CB-W)
- Housing (CB-W)
- Community facilities and services(CC-J)
- Recreation and open spaces (MP)
- Infrastructure/Transport (GN/RF)
- Neighbourhood Plan Projects (RF)

In addition AA and CJ would generate an Appendix detailing the work of the NPSG from inception, particularly with regard to consultation that has taken place with the community (ie a Consultation Statement). There remains the need to produce a general map of the Neighbourhood Plan area and MA may have a suitable hard copy. (NB: Idmiston NP is a good example and AA agreed to contact the Idmiston NPSG for advice).

ACTION: AA

RF advised that in respect of NP Projects, he had taken as a starting point the Parish Plan of 2009 which identified the need to maintain the village stores/PO, Glebe Hall, Allotments, Playground, Cricket ground, footpaths and local agriculture with aspirations for additional

sporting facilities (eg Tennis), a solution to the school parking, pushchair access to the footpaths, cycle path, etc. He provided a full list to NPSG members. There was also a requirement at that time for Dog Control Orders. There is a need to establish whether these lists remain valid and whether there are any further projects to be added to the lists. More current aspirations might be identified from the responses to the village questionnaire. Rather than a “wish list” what should be identified is a list of projects that would be useful, viable and sustainable and deliverable within a reasonable timescale. Whatever projects are identified, there will be a need to inform the Parish Council which will have its own list of priorities, especially where costs arise. Some aspects, eg a solution to school parking, would be brought into the main chapters of the NP. To decide whether a particular project or recreation or community facility concerns land use, which would be detailed in the main chapters, it would be worth those allocated to tasks generate a skeleton document that could be reviewed before extensive work is undertaken. It would make sense for the NPSG and Parish Council to discuss the potential projects at the outset of this task and so RF took an action to take this issue forward accordingly.

ACTION: RF

b. SEA. The Link Officer was of the view that this was not required. However, English Heritage had requested additional information on the impact on conservation areas for each site before it could provide an opinion. CB-W has action in hand that should satisfy this organisation.

ACTION: CB-W

c. Link Officer attending June NPSG. Anna McBride will attend the June meeting, although perhaps not for the whole time. AA had met her by chance recently and she had confirmed that she had read all the information about the sites provided by the NPSG. The NPSG would seek clarification as to the number of houses she understands are required to be built in the villages although it is for the NPSG to justify the villagers’ views to her. Much depends on how many new homes the other large villages are planning to provide (eg there is an over allocation in the Idmiston NP). It is very much for each parish to identify the new housing they are prepared to accept. There is also a question over how current planning applications, if approved, affect numbers put forward in the NP (see Item 6 below). We would expect Anna to provide some clarity on the issue of the number of new houses required and to express her views on the sites we are putting forward for development. Any common pitfalls or good practice she has experienced would be useful, especially with an eye on our next village meeting in October.

6. Planning Applications.

a. Black Horse Lane (16/1098/FUL). The case officer is expected to make a decision shortly following further information provided by the applicant. The Parish Council had rejected the application.

b. Briar Cottage (17/00770/OT). Deadline for comments is 7th June and the Parish Council is meeting on 31st May to consider the revised plans. A decision by Wiltshire Council is due to be made by 27th June.

c. Rose Farm (17/02/198/OUT). Nothing has changed since 3rd May and some information regarding site lines on access to the A338 remains outstanding. The application is expected to be called into Committee soon.

7. **Other NPs.** All to note that the Ashton Keynes Referendum was being held on 25 May.

8. **Other Actions:**

a. Meeting Head of Primary School. GN had met with the Headmistress who provided the following information:

- In October 2014, the school had undertaken a full risk assessment into the possibility a turning circle within the school grounds and this initiative was turned down by the Council's Health and Safety Department and the police.
- Additional parking, based on the Pegasus proposal for new build, would have cost c £10k but it was decided that this small area would not prove sustainable. In any event, the school's total annual budget for capital works was only £6k.
- The school does have a Travel Plan Committee which last met in March. The committee is looking at the new legislation that demands a 20 mph speed limit in the vicinity of schools. They are also considering the use of Earl's Rise as a drop-off area and a "walking bus".
- A high percentage of pupils are not from the Winterbournes and so a high volume of traffic is inevitable.

b. Confirm Village Meeting for 7th October, 2017. The date is confirmed and the Glebe Hall has been booked from 13:00hrs until 16:00hrs.

9. **AOB.**

a. AA requested that before the next meeting NPSG members read and sense check the new version of the Village Questionnaire response document which is in Dropbox and dated 20 May 2017.

b. AA had received a letter dated 2 May from the Chief of Staff at the CBRN stating that there were no extant plans to expand or reduce the camp up until 2022.

c. RF and GN advised that they were not able to attend the 26 July meeting.

Next Meetings:

Monday, 26 June 2017

Wednesday, 26 July 2017

Monday, 11 September 2017